

## RICPG HIV/AIDS MONITORING/MEETING MINUTES

<b>Meeting Type:</b> Task Force <input type="checkbox"/> Committee <input checked="" type="checkbox"/> Full Day <input type="checkbox"/> Other <input type="checkbox"/> <b>Specify: Community Capacity Committee</b>	<b>REPORTED BY:</b> <b>Lorraine Kaul</b>
<b>DATE OF MEETING:</b> <b>6-22-2006</b>	<b>LOCATION: Casey Family Services</b>
<b>TIME BEGAN: 6:00</b>	<b>ADJOURNED 7:45</b>

**IN ATTENDANCE:** PAUL MEDICI, PHILIP KANE, DEB DAVIS, DERRILL ISOM, JENN STEINFELD, WALTER CHOW, PAUL LOBERTI, CANDY BROWN-MCSWAIN, DEE-DEE WILLIAMS

**Project/Ideas Discussed:** Chairs for this meeting was Dee Dee Williams, and Candy Brown-McSwain. This meeting was dedicated fully to interviewing potential new members. The meeting began with distributions of the interview related documents. Lorraine mentioned that the interview questions were the same as those used by the former empowerment group to guide the interview process. Paul reminded the group that they must ask the same questions to each candidate in order to assure equity. The applications were reviewed. Lorraine announced that she would collect the copied applications for shredding after the meeting. Paul wanted to be assured that all members had ample notification that the meeting notice went out notifying the members that there would be a vote at this meeting. Lorraine mentioned that three or four notices were sent to the membership. The members present acknowledged receiving them. The group reviewed the process. They decided to interview, vote and send a letter to potential candidates informing them of the group's decisions regarding membership. The members discussed options on how to include members, who might not seem to be a match at this time for the broad membership. The group decided that we would offer options to involve themselves in taskforce efforts with the possibility of applying at a later date. Dee Dee asked Paul Medici to excuse himself from the room when voting and discussing the application of Daniel Valencia, due to the potential conflict of interest as a result of a personal relationship with Dan. Paul agreed to leave the room as requested. The interviews began with introductions, each member asked a question. The candidates reviewed their reasons for requesting membership and responded to the question. The members thanked the candidates for their time.

Lorraine distributed and collected stipend forms and the meeting was adjourned. Candidates were: Daniel Valencia, Felicia Del Gado, Arthur Porter and Kevin Vines.

**Action Plan: *Who What Where and When?***

Lorraine will send out letters by the end of the following week regarding votes  
 Motions/Votes: Votes were made regarding the membership of potential candidates results to be announced after letters are mailed directly to the candidates.

**Next Agenda Items: What' Next?** Recruitment Update, CCC Co-Chair, Training Updates

**DATE, TIME, AND LOCATION OF NEXT MEETING:**

Thursday July 27, 2006 6:00-8:00PM Location to be announced