

Rhode Island Community Planning Group for HIV Prevention Minutes

Date: March 26, 2004
Time: 9: am - 4:00 pm
Place: AMICA- Rotary Room

Present: John Goodman, Kimberly Green, Lorraine Kaul, Paula Lopes, Lucille Minuto, Inmaculada Reynoso, Susanne Rhodes, Anne Silvia, Shannon Spurlock, Tavis Carter, Andrew Chin, Deborah Davis, Elisa Delbonis, Stephania Howie, J. Philip Kane, Paul L. Loberti, Tina Shepard, Midge Sabatini, Patricia Threats, Donna Williams, Lorraine Asselin Moynihan, Minoo Amini.

- 1- The session was opened by welcoming attendees and introductions.
- 2- Lorraine K., the new Facilitator, presented a summary about her background and her vision for her role in RICPG.
- 3- Lucille M. presented a brief overview about the components of the guidance and the function of the group and the role of the Task Forces.
- 4- To review the challenges that the group is facing in the year 2004, Lorraine K. and Lucille M. engaged the group in an exercise. The group broke in to 3 teams. The task for each team was to match the CDC *Attribute* posters that were given to them with the CDC *Objective* posters that were attached to the wall. First team that finished the task received Butterflies, second team received Rocks and third team Bubbles, metaphors for the work to be accomplished.
- 5- Break at 10 am
- 6- Objective poster and goals were matched in the large group.
- 7- Based on the goals three committees, Strategic Planning, Empowerment and Capacity Building, were re-established. Lucille M suggested that Geneva Brown, Garith Fulham and Vinnie Velasquez, who were absent, could be assigned to work with the Strategic Planning Committee where there was an identified need. The members concurred. Other members choose different committees are as follows:

Strategic Planning Committee	Capacity Building Committee	Empowerment Committee
-Midge Sabatini Co-Chair	-Andrew Chin Co-Chair	- Tavis Carter Co-Chair
-Paul Loberti Co-Chair	-Elisa Delbonis Co-Chair	- Deborah Davis Co-Chair
-Anne Silvia	-Stephanie Howie	- Andrew Chin
- Shannon Spurlock	-Tina Shepard	- Philip Kane
- Susanne Rhodes	-John Goodman	
	- Inmaculada Reynoso	
	- Paula Lopes	
	- Donna Williams	
	- Patricia Threats	

8- The committees met and reviewed their CDC *Attributes* from the RICPG Plan.

In the large group *Strategic Planning Committee* reported that they were able to review all their attributes and a decision was made that a time line in regards to each Attribute and a work plan be discussed. The date and time of the next meeting will be announced later.

The *Capacity Building Committee* reported that they discussed working on a comprehensive plan and a time line. Next meeting: 4/15/04 at 12pm. Place: ACI, Dicks building 2nd floor.

The *Empowerment Committee* reported that 2 new Co-Chairs were identified. Deborah Davis and Tavis Carter. All 18 attributes were reviewed. Next meeting: 4/16/04 at 10am, Place: Sojourner House, 386 Smith Street.

9- Lunch Break

10- Shannon S. reported the result of the RICPG survey done by JSI in October 2003. Recommendations related to the survey were discussed. Utilizing tools, data and input that is available through other CPG's was strongly recommended and that was presented in the slide presentation. In response to one of the items in the survey in regards to decision making, RICPG's role is to make recommendations and act as an advisory group to HEALTH. Decisions outside of the RICPG's purview are made by HEALTH such as decisions on funding proposals based on the RICPG priorities.

11- Lucille M. presented the revised charter. Comments were made about the CDC's requirement of having all populations represented in the group and the issue of not having representation for the youth group.

A sentence was added before article 4. Changes were made in articles 4, 6.4 and 8.5. Before voting on the charter, Andrew C. made a motion to nominate Deborah D. as a voting member. Elisa seconded it. The members voted for the motion unanimously. Suggestion was made that the committees should review the charter. Donna W. opposed the idea and made a motion to take a vote on the charter. Midge seconded it. The group voted for the revisions in the charter unanimously.

12- Afternoon break.

13- Lucille M. presented HIV Best Practice Prevention strategies and intervention priorities. Handouts were distributed to the attendees. The presentation addressed various types of interventions and prevention models and programs. Lucille said that detailed information would be e-mailed to the members.

Issues related to case management and prevention were discussed. Some members expressed concerns about existing providers of case management. Heath responded that standards would be set for the programs that the future RFPs will be on. Paula will be available to educate people in regards to intervention and prevention models that are being considered for RFP.

14- State of Rhode Island HIV/AIDS Quarterly Update through December 31, 2003 was presented by Hesham A. The report summarized the statistics on HIV/AIDS new cases.

15- The group broke into Task Forces to set a date for their next meetings. Lorraine K. will participate in all meetings. The meetings will take place as follows:

Task Force IDU, date: 04/22/04, time: 2:00pm, place: Trainor Office

Task Force MSM, date: 04/06/04, time: 2:00pm, Place: Health

Task Force Woman, date 04/15/04, time: 2:00pm, place: Adult Correctional Institute (ACI)

Task Force Youth, TBA

16- Wrap Up: Lorraine K. joined the group in a *closing circle* and then asked each person to express her/his vision for the group. Each person received a toy magnifying glass as a metaphor/symbol of enhancing his or her vision.

MEETING ADJOURNED