

Rhode Island Community Planning Group for HIV Prevention Minutes

Minutes recorded by: Allison Merkman UPTYM Prevention Services

Date: April 14, 2005

Time: 4:00-700

Location: 260 West Exchange Street Suite 301 DATA Training Center

Meeting Objectives: Members will: be updated on PSI testing campaign, be updated on task force and committee progress and create a planning calendar draft and vote for new co-chair.

Present: Elisa Delbonis, Paul Loberti, Lucille Minuto, Stephanie Howie, Tina Shepard, Philip Kane, Jeremy Giller, Susana Rhodes, Midge Sabatini, Derrill Isom, Vinnie Velazquez

Roll Call: Excused Dee Dee, Pat, Geneva, Deb Geneva Brown is requesting a leave of absence until after July. She is in job related training and cannot attend our meetings. The meeting called to order at 4:20 PM by Elisa Delbonis.

Business: Phil Kane and Dee Dee Williams were nominated for Co-Chair. Phil declined. Dee Dee sent word that she would accept if nominated. Felicia Del Gata expressed an interest in membership. She became interested as a result of attending the RICPG conference. She was however, hired by MAP only a couple of weeks ago. Since MAP employs her, our charter does not allow more than two people from an agency to belong. MAP currently has two members on RICPG. The group suggested that Lorraine offer Felicia an opportunity to attend as a non-voting member and to consider joining a task force.

Summer Vacation Update: DATA space is not available in July. Jenn cannot be at the meeting on that day. Members voted to cancel July CPG meeting. Five YES votes and two NO votes (July CPG meeting is canceled). Vinnie agreed that the group in the future could use her space if DATA is not available.

PSI Report: Shannon Sansonetti was not present for the report

Clarendon reported on website design status instead.

Website Review: Jeremy and Susanna from the Clarendon Group asked members to review website design ideas. They solicited feedback and comments from the group. Susanna estimated that the Website design should be ready in about 6 weeks. Discussion ensued on web design ideas, purpose and focus of the website, community calendar and the gatekeeper.

Meeting with Dr Gifford: The Group discussed inviting Dr Gifford to a CPG meeting around September or October. Elisa and Paul will work on getting a letter together. Paul will work with Dr Gifford's secretary re: scheduling. Topics of concern include how do we best stay up on legislative initiatives to help community programs advocate for HIV.

RE: Info. Gathered from RICPG Conference: The Information gathered from the conference: Discussed giving the information to the task force inclusion in work submitted for the PLAN. Discussed sharing the mailing list with REACH. Also discussed a letter could be mailed to

participants and inviting participants to join a task force, or the membership, or attend a meeting. Paul said he would have it mailed from his office. Lorraine suggested that in addition to inviting participants to be involved with our group, it would be good to offer a sentence or two in the letter regarding the current plans to incorporate the information.

Taskforce Updates/Committee

Midge reported on youth. They will be having the next meeting on April 20, 2005 at 430PM at the DATA.

Phil reported on MSM. They will be meeting on April 27, 2005 at 9:00AM. They are working on feed back received from the conference.

IDU: Will be meeting on April 21, 2005

Women: No update given

Planning Calendar: 2005-2006

The group discussed their work calendar for the year. Elisa recorded highlights as follows:

May 2005: REACH FALL CATALOG

June 2005: Meeting with Steve EPI, Taskforce training book, Testing day, Orientation Training HIV Testing Consider OP Ed.

July 2005: CPG meeting canceled

Aug 2005: Formal Task Forces updates

Sept 2005: CDC Plan update (sept-oct), Letter of Concurrence

Oct 2005: Reach Spring Catalog

Nov 2005:

Dec 2005: Red Ribbon Rally 12-01-05

Jan 2006: No update

Feb 2006: Annual Meeting

Discussed the importance of the annual meeting with awards. Awards can also acknowledge community people, who work on our task forces; the group will still need to work in JSI Vendor Report, Epi Profile Updates, and PSI Updates into the agenda for the year.

Discussed timing of a possible future conference. Should it be in five years or coincide with the funding cycles? Should it coincide with the 5 year PLAN?

Committee Update:

EMPOWERMENT: Phil reported that the Empowerment Committee will be interviewing new potential members on April 21. The Orientation manual is complete. Phil had a copy for exhibit.

REACH: They meet on the third Tuesday of the month at 10 am AIDS Care Ocean State.

STRATEGIC PLANNING: Paul asked the group to review the Committee structure; He asked the group if it is still working for them to get the work done. The group agreed that it was

working. Paul reported that the Strategic Planning Committee will get back together to continue working on their goals. The Strategic Planning Committee's primary focus will be the workbooks at this time.

New Business: Elisa spoke about bring back vendors and CDC directly funded CBO's meeting; have them give a 10-20 min presentation on what they provide.

Community Update: Jen spoke about the proposed cuts to Medicaid and urged everyone to call SenatorChaffee's office. Midge spoke about the Health Educator website. She can post relative material.

Vote on new co-chair: Nominee's for co-chair are Phil and Dee Dee, Phil declined nomination. Vote was taken 7 yes votes and 1 abstention for Dee Dee Williams.

Review of Meeting Objectives

The group was in agreement that the meeting objectives as stated at the opening were met, with the exception of the PSI report that did not happen.

Written evaluation forms were completed and returned to Lorraine.

Meeting adjourned – 7:00PM