

Planning Group Minutes

Recorded by: Michael Dell, UPTYME Prevention Services

Date: 4-12-, 2007

Time: 5:10-7:45PM

Place: Casey Family Services 1268 Eddy St. Providence, RI

Present: Candy Brown-McSwain, Deb Davis, Derrill Isom, Vinnie Velazquez, Philip Kane, Paul Loberti, , Michael Dell, Jamie Serpa, Jamie Hull, Jeremy Giller, Dee Dee Williams, Stephanie Howie, Ed Carr, Paul Medici, Earl Washington, Felicia Delgado, Annie Silvia, Lucille Minuto, Shannon Spurlock, Jim D'Ambra, Arthur Porter

Call to Order: Dee Dee Williams called the meeting to order at 4:50PM.

Introductions: w/ warm-up activity

Roll Call: Dee Dee conducted a roll call

Quorum Announced

The membership approved the minutes

Objectives were reviewed

Dr: Emma Simmons & Jennifer Clark Physicians Research: Dr. Emma Simmons and Dr Jennifer Clark presented on their research focusing on African American women. They are investigating testing practices. They are looking to determine if African American women have been offered testing or have received testing.

Urban League update: Jim D'Ambra completed the RICPG Resource Inventory and distributed it among the members. He provided an overview and identified funding sources and answered questions on his DEBI's

REACH: Jamie Serpe, reported that the REACH survey is almost completed. There is a draft catalogue for the fall. They are offering a HIV 101 course on June 26th and the evaluation course which was originally scheduled for April will take place on May 30th.

Felecia Delgado shared negative experience with DATA staff regarding their assessment of her capacity to participate in the substance abuse certification process.

Lucille clarified the difference between DATA services and the REACH services.

The group was concerned about the experience and agreed to write a letter of concern regarding the handling of capacity building issues related to REACH participants.

All agreed that from here on DATA courses and REACH courses should not be offered together.

Community Capacity Committee Report: Felecia Delgado announced that she will be continuing as Co-Facilitator for the Community Capacity Committee meeting. The next CCC meeting is April 25th 6:00 at DATA

Task Force /Work Group Reports.

IDU: IDU Task Force met on April 4th. They discussed the methadone for minorities draft survey. They discussed cultural issues, insurance issues and coordinated efforts among service providers. The next meeting is scheduled for April 23, 207 at MAP at 2:30PM.

Youth Task Force: The group discussed an interest in having JSI for a focus group. A Retreat is planned and the youth are working on a timeline in preparation for the retreat.

Womens Task Force: Have not met since last report

MSM. There is a webcast seminar on MSM. The group is considering re-thinking the name.

Awareness Campaign: Jeremy presented on integrating the Red Ribbon Rally and the Annual event. He asked the group to consider their audience and consider the recommendation. It was suggested that the group integrate HEP C and STI as part of the focus at the annual event. Shannon from JSI suggested that the group consider having HIV be the focal point since they have already invested much energy in having HIV be a prominent issue. It makes sense to integrate other public health issues e.g. Hep C and systems such as mental health, but not lose the focus on HIV. The event is planned for November 15, 07 6:00-8:00PM.

Update on plan to use JSI to assist in priority setting: The group agreed to revisit agenda item relating to using JSI to assist in priority setting.

Co-Chair Nomination and Vote: A short discussion ensued on the use of open or closed ballots for votes. The group agreed to use an open process for this vote. A unanimous vote resulted in supporting Dee Dee as the RICPG Co-Chair for another term.

Community Update: RFP is coming out in June. Send comments regarding the RFP to Paul and Lucille. A reminder on Reach Trainings on *How To Write a Grant* was discussed.

Public Comment: None

Old Business: RICPG will present at the Summit. Candy will replace Dee Dee in presenting the institute. The group will present a CPG survival kit type presentation, the presentation is in draft stages. They will also show are collapsed attributes and other strategies that we have successfully used.

New Business: None

Review Meeting Objectives & Evaluation: The group concurred that the objectives were met. Evaluation forms were distributed.

Traditional Red Ribbon Raffle was conducted.

